

## STATEMENT OF THE PERSONAL DATA CONTROLLER

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### Introduction

In this document you will find information about the rules under which we process your personal data and what rights you have in this respect.

Please note that we use terms such as “you” and “we” to make communication between us easier:

- 1) if we write in the form “you” (you, to you, your, etc.) – we mean the person whose personal data we process. This also applies to sentences where we use words such as, for example, you may, you are entitled to,
- 2) if we write in the form “we” – we mean Sopockie Towarzystwo Ubezpieczeń na Życie ERGO Hestia S.A. This also applies to sentences where we use words such as, for example, we have appointed, we process.

### Who is the controller of your personal data and how to contact them

1. The controller of your personal data is us, i.e. Sopockie Towarzystwo Ubezpieczeń na Życie ERGO Hestia S.A. (Hereinafter referred to as: ERGO Hestia).
2. You can contact us in the way of your choice:
  - 1) by sending a letter to: ul. Hestii 1, 81-731 Sopot;
  - 2) by calling: 801 107 107 or (58) 58 555 60 00;
  - 3) to the electronic delivery address: AE:PL-71115-41590-RJWRG-16.

### Who is the Data Protection Officer and how to contact them

3. We have appointed a Data Protection Officer who supports us in fulfilling obligations relating to personal data protection. Therefore, you can contact them in all matters related to the processing of personal data and the exercise of the rights to which you are entitled in this respect.
4. If you would like to contact our Data Protection Officer, you can do so in the way of your choice:
  - 1) by sending a letter to the address: ul. Hestii 1, 81-731 Sopot;
  - 2) by sending an email to: [iod@ergohestia.pl](mailto:iod@ergohestia.pl);
  - 3) via the contact form in the Personal Data Protection section at [www.ergohestia.pl](http://www.ergohestia.pl);
  - 4) to the electronic delivery address: AE:PL-71115-41590-RJWRG-16.

### For what purposes do we process your personal data

5. We process your personal data for contact purposes because:
  - 1) you are our counterparty, or you act on behalf of the person or entity you represent or for whom you are an authorised representative,
  - 2) you are a person authorised to be contacted or designated to perform the contract,
6. We will use your data for the purposes of concluding and performing the contract, and also when we intend to amend it.

**On what basis do we process your personal data**

7. We process your personal data if:
- 1) we have a legitimate interest as the personal data controller;
  - 2) we fulfil the legal obligations of the personal data controller arising from provisions of national and international law, including European Union law, inter alia in the scope of:
    - a. accounting regulations,
    - b. regulations on handling complaints,
    - c. reporting to public authorities, including supervisory authorities, and to other entities to which we are obliged to report,
    - d. the Act of 1 March 2018 on Counteracting Money Laundering and the Financing of Terrorism (hereinafter referred to as: the AML Act),
    - e. the Act of 09.10.2015 on the implementation of the Agreement between the Government of the Republic of Poland and the Government of the United States of America to improve international tax compliance and to implement FATCA legislation (hereinafter referred to as: the FATCA Act),
    - f. the Act of 09.03.2017 on the exchange of tax information with other states (hereinafter referred to as: the CRS Act).

**What data do we process and where do we obtain it from**

8. We receive your personal data from the entity on whose behalf you act.
9. The scope of your data includes:
- 1) first name and surname,
  - 2) job title,
  - 3) business telephone number,
  - 4) business e-mail address.
10. **If you are a person representing a legal person or an organisational unit without legal personality, the data we use in order to fulfil our obligations under the AML Act are:**
- 1) first name and surname,
  - 2) PESEL [Personal Identification Number],
  - 3) country of birth.
11. **If you are a person authorised to act on behalf of an entity with which we have a contract, the data we use in order to fulfil our obligations under the AML Act are:**
- 1) first name and surname,
  - 2) citizenship,
  - 3) PESEL [Personal Identification Number],
  - 4) country of birth,
  - 5) series and number of the identity document,
  - 6) expiry date of the identity document.

**To whom we may transfer your personal data**

12. We may transfer your personal data to:
- 1) entities processing personal data on our behalf, on the basis of an agreement concluded with us and in accordance with our instructions, depending on the subject matter of the agreement concluded with the entity you represent, including:
    - a. IT service providers,
    - b. entities processing data for debt collection, archiving or loss indemnification,
    - c. insurance agents,
  - 2) reinsurance undertakings,
  - 3) other insurance undertakings, other controllers where they have legitimate interests as the personal data controller,
  - 4) entities and authorities authorised to process such data under the provisions of law.

**Whether and on what terms we may transfer your personal data outside the EEA**

13. We may transfer your personal data outside the European Economic Area (hereinafter referred to as: the EEA) only where this is necessary and we ensure an adequate level of protection for it.
14. We may transfer your data to a third country in respect of which an adequate level of data protection has been confirmed on the basis of a European Commission decision, or by using standard contractual clauses approved by the European Commission. The European Commission publishes on its website a list of countries that have received such a decision. In addition, within the Munich Re Group, to which ERGO Hestia belongs, data may be transferred to third countries on the basis of Binding Corporate Rules applicable within the Group. These rules are available at <https://www.munichre.com/en/general/privacy.html>
15. Recipients of data in third countries may include:
- 1) state authorities legally designated to collect data about an incident or conducting proceedings related to the reported incident in that country;
  - 2) entities providing assistance services or other services in that country in order to help an injured person or mitigate the effects of the incident;
  - 3) entities providing IT services.
16. We may transfer data outside the EEA only where this is necessary to:
- 1) perform the insurance contract;
  - 2) perform a contract concluded in the interests of the person or entity you represent;
  - 3) establish, pursue or defend claims;
  - 4) provide commissioned IT services.

**What rights do you have in connection with the processing of your personal data**

17. Your rights related to the processing of personal data are presented in Table 1.

**Table 1. Rights related to the processing of personal data**

<b>Rights</b>	<b>Additional information</b>
the right to access personal data	you will obtain from us information about the processed data and a copy of the data
the right to request rectification, deletion or restriction of the processing of personal data	we will correct data if it is incorrect and complete incomplete data; you may request that we delete your personal data or restrict its processing
the right to object	you may object to the processing of personal data if we process it on the basis of the legitimate interests of the controller,
the right to lodge a complaint	you have the right to lodge a complaint with the President of the Personal Data Protection Office, i.e. the supervisory authority responsible for personal data protection

18. If you want to exercise the rights set out in Table 1, contact us or our Data Protection Officer.

**How long we store your personal data**

19. We store your personal data until:
- 1) the expiry of the limitation period for claims under the contract in connection with which we process your data;
  - 2) the expiry of the obligation to store data arising from provisions of law;
  - 3) the end of the legitimate interest of the personal data controller.